

**St. John's Episcopal Church**  
**Vestry Meeting**  
February 14, 2022 7:00-8:00 pm via Zoom  
Minutes

1. 7:00 pm – Opening Prayer

Attendance: Fr. Adam Trambley, Missy Baron, Donna Billioni, Barb Lipinski, Augie Santillo, Tracy Schliep, Donna Stamoolis and Vicki Barletta.

2. 7:05 pm – Review of Minutes

Minutes for the 1-10-22 Vestry meeting were unanimously accepted on the motion of Barb, seconded by Tracy.

3. 7:10 pm – Financial Topics

Treasurer's Report

Donna S., Treasurer, discussed the current Treasurer's Report.

Revenue continues to be strong.

The end of year endowment figures were exactly as budgeted. However, at the time of this meeting, we don't know what the dollar amount of our 4.75% draw will be.

Gas and electric utilities were high in January. However, some money is being saved by having a part-time church secretary, and in addition, figures for staff Health/Life Insurance seemed low.

The Treasurer's Report was accepted unanimously on a motion by Barb, seconded by Missy.

4. 7:15 pm – Building Issues

We have received the estimates from Jesse Fisk for the repairs on the flooring and support problems discovered by the Structural Engineer: \$23,290.00 to remove the old shims from the floor and \$38,640.00 to rebuild the distorted floor.

It's difficult at this point to know when the work would be able to begin.

Jesse has had some recent family deaths and we're sure he will start the project when he is able.

Whenever that would happen it will most likely be possible to work around the area for the purpose of holding services.

\*Executive Session for a staff issue.

5. 7:25 pm – Pandemic Issues

Our current pandemic adjustments will remain as they are.

Thanks to Tracy, we have COVID home tests at the church to be used as needed.

Anyone needing a test can contact Fr. Adam.

6. 7:30 pm – Parochial Report

Fr Adam led us through the 2021 Parochial Report. The discussion caught a couple of clerical errors that were corrected. One note that was made is that current attendance is 40 to 50% of pre-pandemic attendance. However, attendance for online services such as FB Live and Zoom is difficult to accurately count and so is not included in the attendance figures.

7. 7:40 pm – 2022 Annual Meeting

Bp Sean having given his permission for a February Annual Meeting, the meeting is scheduled for Sunday, February 27, 2022, at 9:15 am in Allen Hall. 25 eligible adult attendees are needed for a quorum to conduct business. John Kachursky, Madge Tamber and Becky Yoho have agreed to stand for election to the 3 open vestry seats, each seat being a 3-year term. In addition, there are 2 unfinished

terms also available, each being 1 year. Following the Annual Meeting, the new vestry will meet to elect officers for the year.

8. 7:45 pm – Rector’s Report/Other

The Bishop will be here on Saturday, April 9, 2022, at 4:00 pm for the Receptions and Confirmations.

Tentative schedule for Lent and Holy Week services is as follows:

3-2-22 Ash Wednesday 7:00 am and 12:05 pm at St. John’s

7:00 pm at Resurrection in Hermitage

4-10-22 Palm Sunday 8:00 am and 10:00 am (No outside procession with the donkey)

4-14-22 Maundy Thursday 7:30 pm

4-15-22 Good Friday 7:30 pm

4-17-22 Easter Day 8:00 am and 10:00 am

A mailing with this information will probably go out to parishioners next week.

Fr Adam’s planned Sabbatical will be from April 18 – July 24, 2022 including 2 weeks of General Convention. Fr. John Downey, retired Cathedral Dean now working with the diocese to provide diocesan sabbatical coverage, will be able to be with us for at least 10 of those Sundays.

Fr. Adam also went over with us his tentative schedule while away as well as his proposed budget. A motion was made by Tracy and seconded by Donna B. to accept these plans, and the motion was passed unanimously.

9. 8:00 pm – Meeting adjourned on motion by Tracy, seconded by Donna S.

Next meeting will be by Zoom on Monday, 3-14-22.

Respectfully submitted,  
Victoria Barletta

**Organizational Vestry Meeting Following Annual Meeting  
February 27, 2022, 9:45 am**

Father Adam nominated the following as vestry officers for the coming year:

Senior Warden – Madge Tamber

Junior Warden – Donna Billioni

Clerk – Victoria Barletta

Treasurer – Augie Santillo

There were no other nominations. Donna moved to accept this slate. Madge seconded. This slate was elected.

Donna moved that Tracy Schliep be appointed to fill the final year of an unexpired term. Madge seconded. Motion carried.

The meeting was adjourned at 9:50.

Respectfully submitted,  
Victoria Barletta