

St. John's Episcopal Church
Vestry Meeting

March 8, 2021 7:35-8:35 pm Via Zoom
Minutes

1. 7:00 pm Opening Prayer (with Parish)

Attendance: Fr. Adam Trambley, Melissa Baron, Donna Billioni, Ron Gracilla, Barb Lipinski, Augie Santillo, Tracy Schliep, Donna Stamoolis, Vicki Barletta

2. 7:35 pm Review of Minutes

Minutes were unanimously accepted on the motion of Barb, seconded by Donna S with the following correction: Spelling of Augie Santillo's name where he was listed as a delegate to 2021 Diocesan Convention.

3. 7:40 pm Approval of Parochial Report

Fr. Adam led a discussion of the current Annual Parochial Report that is awaiting approval by the Vestry and signatures of the Clerk and the Treasurer. There was an area of the report that had been previously completed but did not show up on this draft. Adam will complete that for the final report. There were also some minor additions and clarifications.

The 2020 Parochial Report was approved unanimously on the motion of Donna B that was seconded by Tracy, and it will be signed by the Clerk and the Treasurer later this week

4. 7:50 pm Building Issues

Updates on Sanctuary Renovation

Fr Adam reports that the heat in the sanctuary area has been turned higher than usual to enable the plaster and painting work to proceed at a good pace. Much of the plaster repairs have been finished and primed in the main sanctuary. The chapel area remains covered, and a conservative estimate is that we are looking at probably 6 weeks yet for the cleaning of the reredos as well as the blue wall in the same area. There was some discussion of the cleaning methods described by Jesse Fiske, but the Vestry seems satisfied with the soundness of the method as well as the soundness of Jesse Fiske's judgement.

The Vestry unanimously approved the Jesse Fiske proposals for work on the blue altar wall and cleaning the reredos. Donna S made the motion to approve, and Augie seconded it.

5. 8:00 pm Financial Topics

Treasurer's Report

Donna S, Treasurer, reported that the main checking account has a healthy balance, and that our assets continue to be stable. Revenues are still down from normal, mostly as a result of the pandemic and the affect that has had on our in-person, in-sanctuary former ways of worship, but there are adequate funds to cover ongoing expenses. Our maintenance expenses increased a little more than expected due to some rough winter weather that necessitated increased heating as well as some parking lot care. There haven't been any extra expenditures related to personnel expenses.

The Treasurer's Report was approved unanimously on the motion of Barb with a second by Tracy.

Finance Committee Recommendations

The St. John's Finance Committee met on 3-7-2021 and made the following two unanimous recommendations to the Vestry:

That we begin to take our endowment draws again as checks instead of as transfers to the Unrestricted Operating Endowment, and

That we should go forward with the two additional quotes from Fiske for the work on the wall and for the reredos cleaning, and that funds for this work be paid from the Unrestricted Memorials line (81400).

The Vestry unanimously approved these recommendations. The motion was made by Donna S and seconded by Missy.

6. 8:15 pm Proposed Holy Week Schedule

3-28-21 Palm Sunday 10:00 am Procession followed by parking lot Communion

4-1-21 Maundy Thursday 7:30 pm parking lot Communion

4-2-21 Good Friday Noon Facebook Live service with Fr Adam and Ron

4-3-21 Holy Saturday NO VIGIL

4-4-21 Easter Day 9:00 am parking lot Worship Service with Eucharist

No changes were made to this schedule tonight, and it will be mailed out USPS as well as posted on FaceBook and the webpage.

7. 8:22 pm Concert Series

The initial concert in the Series with Harper Kirk was extraordinary and very well-received! The technical presentation was also very well done, "Thank you, Bill Dodd!" The next concert in the series, featuring a local trio, is in the preparation stages.

8. 8:25 pm Other

We will soon be faced with making some decisions regarding new flooring in the sanctuary. Barb, Tracy, Ron and Donna B have agreed to be involved in this process.

Also, Donna S brought up some thoughts regarding that exciting prospect in the future of reopening. We will be considering some ways to celebrate that long awaited day but also to remember and memorialize the way we were and the people we have said farewell to.

9. 8:35 pm Adjourn

Meeting adjourned at 8:35 pm. Motion by Barb, seconded by Missy.

Next Vestry meeting April 12

Respectfully submitted,
Victoria Barletta