

**St. John's Episcopal Church**  
**Vestry Meeting**

May 10, 2021 7:30-8:30 pm via Zoom  
Minutes

1. 7:00 pm - Opening Prayer (with Parish)

Attendance: Fr. Adam Trambley, Melissa Baron, Donna Billioni, Ron Gracilla,  
Barb Lipinski, Augie Santillo, Tracy Schliep, Vicki Barletta.  
Absent: Donna Stamoolis

2. 7:35 pm - Review of Minutes

Minutes for the 4-12-21 Vestry meeting were unanimously accepted on the motion of Barb,  
seconded by Donna B..

3. 7:40 pm - Financial Topics

Treasurer's Report

Since Donna S, Treasurer, is traveling, Fr. Adam discussed the current Treasurer's Report and answered several questions:

All of our accounts at PNC Bank have grown.

The Endowments transfer occurred in March this year, instead of in April as budgeted.

As we changed from keeping our endowment distributions in the Unrestricted Operating Reserve Account to taking the distributions, PNC did both this quarter. So we received a payment and a quarterly distribution was put into the Unrestricted Operating reserve. This will be corrected for next quarter. The Finance Committee discussed via email (5/5-5/10/21) whether or not to keep the extra endowment distribution in the Unrestricted Operating Reserve. They decided unanimously to keep it in the Unrestricted Operating Reserve and not to move it back to the other endowment accounts.

It looks from this report as though the Property Insurance is running over-budget. However, this is a result of the timing of the payments.

The Treasurer's Report was approved unanimously on the motion by Barb, with a second by Tracy.

4. 7:50 pm - Building Issues

Updates on Sanctuary Renovation

Fr. Adam reported that the plaster work and painting is finished.

The cleaning of the reredos has also been accomplished, and the difference is mind-boggling!

The sanctuary area has been completely measured for new flooring. Upon closer inspection and meeting with flooring advisors, it appears that the entire area will also need to have an under-layer of subflooring applied. It seems that years ago there were just planks laid down with carpet and laminate put over them. Estimates are that the laminate has been there 48 years and the carpet since 1992.

Given the current cost of lumber, this will increase the cost of the flooring project significantly, and we are now waiting for the \$\$\$ estimates. We are blessed to have adequate resources to cover this project, and to complete it on the cheap side seems unwise.

There was a discussion regarding transferring the funds from 5 memorials intended for building use, line items 81421 to 81425, to the Believe and Prepare Campaign account. Since these are all funds intended to be used for building purposes, having them all in one place would facilitate access.

The suggestion was made that since the Thomas income is intended for the Tetford Chapel, we should leave that fund in place.

A motion was made by Barb and seconded by Augie to transfer the funds from 4 income accounts to the Believe and Prepare account, leaving the Thomas income in place. It passed unanimously.

5. 8:00 pm - Rector's Report

Joint Confirmation Classes:

There are plans being made to offer electronic Confirmation Classes to diocesan youth who are interested in being confirmed. 5 or 6 churches are involved in this process, which will offer an 8-week course via Zoom on Sunday afternoons. The classes will be taught by 5 or 6 clergy who will take turns leading the classes...Fr. Adam will be doing two of the classes. There is no date set yet for the Confirmation service. And unfortunately there are no plans yet for adults who would like to be confirmed or received.

Reopening Questions:

On 5-2-21, we began offering the 8:00 am Sunday service in the sanctuary. In addition, we are continuing the 10:00 am service in the parking lot, which is also live-streamed on Facebook and broadcast on FM 93.1. All current Covid restrictions are in place. Average attendance at 8:00 am is about 40 and at 10:00 am about 20 plus all those participating electronically.

There are no plans currently to use Allen Hall for anything that we are not already doing as a church. The Saturday Lunch Program has set a goal to be able to resume sit down lunches in Sept. 2021. There was a thought that we might be able to offer on-site sign-ups for Covid vaccinations in conjunction with this, and Tracy said she would explore what might need to be done to accomplish this. We have heard from a few groups who have plans for resuming their meetings - TOPS who were meeting on Tuesdays, the Wednesday AA Group and the Thursday evening AA Group. Also, a Gardening Class may possibly be interested in starting up.

Vacation:

Fr. Adam is planning to be away next week, Wed. 5/19 through Sat. 5/22. There will be no Zoom Wednesday 5:30 pm service on 5/19. Tracy will be the emergency contact, and she will have a clergy person she can call.

Fr. Adam is also planning to be away on vacation next year from May 15 to June 1, 2022.

Do Good. Period:

Fr. Adam has been in communication with Anna Marie Mendocino with regards to a partnership with her organization *Do Good. Period.* which distributes feminine hygiene products to people who need them. This might potentially be done through a blessing box or even maybe through the Saturday Lunch Program. No further information is available at this time.

6. 8:15 pm - The Vestry went into Executive Session.

7. 8:20pm - The Vestry returned from Executive Session

In gratitude for Ron Gracilla's extraordinary service to St. John's during these challenging months of pandemic, a motion was made by Barb and seconded by Missy to gift him with a \$3,500 purse to be used on travel and/or recreation. The money will come from the Rector's Discretionary Fund. This motion passed unanimously. Tracy will write a note of appreciation to be included with the card, and as many Vestry members as possible will be able to sign the card and the note.

Fr. Adam is considering the possibility of taking a sabbatical sometime next year. Fr. John Downey may be available to do supply.

Justin Lindsey has been doing some of the cleaning at the church, but he will be relocating to Pittsburgh so the ongoing cleaning will have to be figured out.

8. 8:30 pm - Adjourn

Meeting adjourned at 8:30 pm, on motion by Barb, seconded by Donna B.

Next Vestry meeting is June 14, 2021.

Respectfully submitted,  
Victoria Barletta